



HOMEBROOK WOODS

Independent Special School

Ages 5–11

Autism Spectrum Condition (ASC), Speech, Language and Communication
Needs (SLCN) and Associated SEND

Supporting Pupils with Medical Conditions Policy

Education (Independent School Standards) Regulations 2014 (as amended)

Children and Families Act 2014

Supporting Pupils at School with Medical Conditions (DfE)

Keeping Children Safe in Education (September 2026)

Document Control

Policy Title	Supporting Pupils with Medical Conditions Policy
School	Homebrook Woods
Policy Owner	Vonika Shelley
Role	Proprietor & Headteacher
Approved by	Proprietor
Date Approved	August 2026
Version	1.0
Review Cycle	Annual
Next Review	August 2027

Purpose

Homebrook is committed to ensuring that all pupils with medical conditions are fully supported to access education safely and successfully.

Many pupils attending Homebrook may have complex medical, developmental or sensory needs alongside Autism Spectrum Condition (ASC), Speech, Language and Communication Needs (SLCN) and associated SEND. We recognise that good medical support contributes significantly to pupils' wellbeing, attendance, safeguarding and educational progress.

Aims

Homebrook will:

- support pupils with medical conditions to attend school safely;
 - ensure pupils receive appropriate support during the school day;
 - work closely with parents, carers, health professionals and commissioners;
 - promote inclusion and equality of opportunity;
 - ensure staff receive appropriate training where required;
 - maintain appropriate records and Individual Healthcare Plans where necessary.
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Responsibilities

Proprietor and Headteacher

The Proprietor and Headteacher will ensure that:

- appropriate arrangements are in place to support pupils with medical conditions;
- staff receive appropriate information and training;
- Individual Healthcare Plans are implemented where required;
- medicines are stored safely;
- emergency procedures are understood by staff.

Staff

Staff will:

- follow Individual Healthcare Plans;
 - administer medication only in accordance with school procedures;
 - report concerns promptly;
 - attend relevant medical training where required;
 - seek emergency assistance whenever necessary.
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Parents and Carers

Parents and carers are expected to:

- provide accurate medical information;
 - keep emergency contact details up to date;
 - provide medication in its original pharmacy packaging;
 - ensure medication is within its expiry date;
 - inform the school of any changes to medical needs.
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Individual Healthcare Plans

Where appropriate, Homebrook will develop an Individual Healthcare Plan in partnership with:

- parents/carers;
- health professionals;
- commissioners;
- the pupil (where appropriate).

Plans may include:

- medical condition;
- symptoms;
- medication;
- dosage;
- emergency procedures;
- dietary requirements;
- physical activity guidance;
- staff training requirements.

Administration of Medicines

Where medicines need to be administered during the school day:

- written parental consent will be obtained;
- medicines must be clearly labelled;
- medicines will be stored securely;
- administration will be recorded;
- controlled medicines will be stored and managed in accordance with current guidance.

Where appropriate, pupils will be encouraged to develop independence in managing their own medical needs, supported by staff and subject to risk assessment.

Emergency Procedures

If a pupil becomes seriously unwell:

- staff will follow the pupil's Individual Healthcare Plan;
 - emergency services will be contacted where necessary;
 - parents/carers will be informed immediately;
 - the incident will be recorded;
 - safeguarding procedures will be followed where appropriate.
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Supporting Attendance

Homebrook recognises that medical conditions may occasionally affect attendance.

The school will work positively with families, commissioners and health professionals to minimise disruption to education and support pupils to return to school as soon as they are medically able.

Confidentiality

Medical information will be treated confidentially and shared only with staff who need the information to keep the pupil safe.

Information will be managed in accordance with UK GDPR and the school's Privacy Notice.

Related Policies

- Safeguarding and Child Protection Policy
 - Attendance Policy
 - SEND Policy
 - Accessibility Plan
 - First Aid Policy
 - Health and Safety Policy
 - Behaviour Regulation and Positive Support Policy
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Monitoring and Review

This policy will be reviewed annually by the Proprietor and Headteacher, or sooner where changes in legislation, statutory guidance or school circumstances require.